



Bedford County Sheriff's Office

Sheriff Michael J. Brown
1345 Falling Creek Road
Bedford, Virginia 24523
FAX (540)586-9100
(540)586-4800



REPORT REQUEST FORM

THERE WILL BE A FEE DUE AT THE TIME OF PICK-UP IN THE FORM OF CASH OR CHECK; IT IS A \$3.50 FEE FOR CAD SHEET REPORTS AND A \$7.00 FEE FOR A FULL REPORT

PLEASE NOTE THAT THE WAIT TIME FOR FOIA REPORT REQUESTS CAN TAKE UP TO 5 BUSINESS DAYS FROM THE DAY OF REQUEST

REQUESTER'S NAME: _____ DATE OF REQUEST: _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

PHONE NUMBER: _____

INCIDENT INFORMATION:

OCA NUMBER (IF ABLE TO PROVIDE): _____

DATE OF INCIDENT: _____

TYPE OF INCIDENT: _____

ADDRESS OF INCIDENT: _____

VICTIM'S NAME: _____

REQUESTOR'S SIGNATURE: _____ DATE: _____

(IF YOU SIGN THIS REQUEST FORM, YOU ARE AGREEING THAT YOU UNDERSTAND THE FOIA REQUEST PROCESS AS STATED ABOVE, INCLUDING THE FEES THAT MAY APPLY TO THE REPORT(S) BEING REQUESTED)

PLEASE ADD ANY ADDITIONAL/HELPFUL INFORMATION ON THE BACK OF THIS PAGE